

Southern School of Natural Therapies Ltd

39 Victoria Street (P.O.Box 303) Fitzroy Victoria 3065 Telephone 03 9415 3333

Credit Card Payment - Mail Only

All Details Must Be Completed (please print)

Student Name : _____ Student Number: _____

Student Address: _____

Suburb: _____ Post Code: _____

Phone Number: (H) _____ (W) _____ (Mobile): _____

Please read conditions of Credit Card Enrolments:

1. Complete attached form prior to entering "Amount Due" below.
2. A Merchant Fee of 1% (charged to SSNT by the bank) will be passed on to Credit Card users.
3. All Refunds will be paid direct to student by *cheque only*, as per SSNT standard refund policy.
4. Subject enrolment is governed by figure in "Amount Due" – insufficient funds result in incomplete enrolment. Student may then be liable for a late enrolment fee.
5. Paperwork will be returned to student if:
 - (a) Credit card transaction is declined
 - (b) Details of credit card are incomplete
 - (c) Signatures are missing from paperwork
 - (d) Any part of this or the attached document is incomplete
6. In the event of a dispute, a copy of this form will be provided to Credit Card Holder's institution, additional charges may apply.

I have read and understand the above conditions: Student Signature _____

Bankcard

MasterCard

Visa

Card Holder Number:

Card Expiry Date:

Name of Card Holder: _____

Amount Due: (includes 1% Merchant fee) \$ _____

Card Holder's Authorised Signature: _____

I HEREBY AUTHORISE THE CHARGING OF THE ABOVE AMOUNT TO MY ACCOUNT AS INDICATED ABOVE AND HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS SET OUT HERE WITH.

Calculation Sheet for Credit Card Payment

To avoid late enrolment fees please note:

Credit Card Payment Form, Calculation Form, Enrolment Forms or any other associated documents will be returned if any details are incomplete or incorrectly calculated.

Faxed Credit Card Payment Forms will not be accepted.

This calculation sheet must be mailed back together with the Credit Card Payment Form.

If Credit is DECLINED by your institution, all paper work will be returned.

Total Amount of Subject fees: \$ _____

SANTE Fee (if applicable) \$ _____ *(once per school year only)*
(Advanced Diplomas and Degree course Only)

Other Fees \$ _____ *eg late enrolment fee is \$75.00 per week*

Total Fees owing \$ _____

Calculate Merchant fee \$ _____ ***(Multiply Total fees owing by 1%)***

Total Amount Owing \$ _____
This Amount Above must be Transferred to Credit Card Payment Form

Total Amount Owing is your "Total fees owing" plus your calculated Merchant fee:
Example: Total Fees Owing: \$380.00
 Plus Merchant fee: \$ 3.80
 = Total Amount Owing \$383.80

The \$383.80 would be transferred to Amount Due on Credit Card Payment Form